



UMBRELLA project is looking for independent experts from Denmark, Sweden, Lithuania, Poland and Germany, and other EU countries to engage in a pool of experts to support UMBRELLA's potential beneficiaries

## 1. Background:

Umbrella is a project financed by INTERREG South Baltic. Approved in November 2017, it was officially launched on 14th-15th February 2018 and now it is in its initial phase. The project is framed in the priority axis V of the SBP: improve the cooperation capacity of local South Baltic area actors through participation in cross-border networks.

The overall objective of the project is to initiate a process of capacity building involving small municipalities, NGOs and other local/ regional organizations in order to transfer them knowledge and capacities, and to include them in the current cross-border cooperation networks.

To do so, Umbrella will map stakeholders and will offer them different tailor-made solutions according to their "level of knowledge" and integration in cross-border cooperation and project management. Therefore, the following actions will be implemented:

- National trainings and trainings for trainers to respond to specific requirements, problems and barriers in every region covered by Umbrella;
- Micro-activities (like study visits, conferences, reports on particular aspects of cooperation) to help beneficiaries better understand the added value of cross-border cooperation. Beneficiaries will be able to use knowledge, expertise and experience gained to later submit full-scale or small-scale applications to regular SBP or other ETC Funds calls for projects;
- Cross-border workshops & "Rent-an-expert" service to offer beneficiaries -who will have identified relevant themes or concrete ideas- a chance for developing projects and to start concrete cooperation in joint projects;
- Cross-border Conferences with PA Panels: to provide beneficiaries with relevant information in specific thematic areas for the preparation of future project applications.

## 2. General tasks for Experts

The pool of experts will be created as an instrument for achieving the goal of the project. An expert could be hired to:





- Participate in Cross-border workshops organized for Umbrella's beneficiaries that have identified relevant themes or concrete ideas for development of projects. Experts will be invited as lecturers and/ or panellists.
- Guide/ support through Umbrella's "Rent-an-expert" facility.
- Participate in micro-activities.
- Assist in writing projects proposals through the "Rent-an-expert" facility.

Experts will receive all the necessary support-material in advance, once he/she will be contacted for the implementation of a task, to ensure professionalism.

### 3. Requirements regarding the profiles of the experts

Umbrella project is looking for independent experienced professionals (thematic experts, professional consultants, practitioners, academic researchers, auditors, advisors etc.) who will form a pool of experts.

Interested experts should fulfil the following requirements:

- Have a university degree;
- Have at least 5 years of professional experience (following the award of the university degree) acquired in positions related to one or more thematic fields covered by Umbrella project:
  - ✓ Agriculture/fisheries/forestry;
  - ✓ SME support;
  - ✓ Innovations/ New technologies;
  - ✓ Environment;
  - ✓ Culture and cultural heritage;
  - ✓ Tourism;
  - ✓ Green technologies;
  - ✓ Transport;
  - ✓ Education/training/research;
  - ✓ Local Development;
  - ✓ Rural Development;
  - ✓ Youth;
  - ✓ Employment and skilled labour force.
- Have proven experience in Cohesion Policy, European Territorial Cooperation (Interreg) and/or international cooperation;





- Have relevant professional experience in the Baltic Sea region cooperation and knowledge about the regions covered by the South Baltic Programme.<sup>1</sup>
- Have experience in assessment or evaluation tasks at programme and/or project level.
- Experience in one or more of the following programmes is preferred:
  - ✓ Interreg South Baltic
  - ✓ Interreg Baltic Sea Region
  - ✓ Interreg Central Europe
  - ✓ Erasmus +
  - ✓ Life
  - ✓ Europe for citizens
  - ✓ Horizon 2020
  - ✓ EASI (PROGRESS and EURES)
  - ✓ Creative Europe
  - ✓ Rights, Equality and Citizenship work programme
  - ✓ Swedish Institute funding
  - ✓ EEA & Norway Grants
  - ✓ PO WER (polish programme)
  - ✓ Nordic Council of Ministers
  - ✓ CBSS- PSF
  - ✓ URBACT
  - ✓ Eu Maritime and Fisheries Fund

- 
- <sup>1</sup> in Germany – districts (Landkreise) of Mecklenburg-Vorpommern: Nordwestmecklenburg, Rostock, Vorpommern-Rügen, Vorpommern-Greifswald and district-free city (kreisfreie Stadt): Rostock;
  - in Denmark – Regional Municipality of Bornholm and Region Zealand (subregions: Østsjælland, Vest- og Sydsjælland);
  - in Lithuania – counties of Klaipėda, Tauragė and Telšiai;
  - in Poland – subregions of: Miasto Szczecin, Szczeciński, Stargardzki, Koszaliński, Słupski, Starogardzki, Chojnicki, Gdański, Trójmiejski and Elbląski.
  - in Sweden – counties of: Kalmar, Blekinge, Skåne and Kronoberg;
- [https://southbaltic.eu/documents/18165/70708/Programme+Manual\\_version+6+0.pdf/efb69113-8a4e-492d-963a-4c042c4430aa](https://southbaltic.eu/documents/18165/70708/Programme+Manual_version+6+0.pdf/efb69113-8a4e-492d-963a-4c042c4430aa)





- Be fluent in speaking, reading and writing in English (at least C1 level)

Experts should also dispose of expertise on cross-cutting issues such as:

- Transnational and cross-border cooperation
- Transnational and cross-border project management and budgetary issues
- Administration, management and/ or evaluation of projects, programmes or policies
- Analysis and monitoring of policy measures and instruments
- Exploitation of project results, dissemination, communication, capitalisation and knowledge transfer

#### 4. Tasks to be accomplished

The tasks to be accomplished by the experts consist in providing quality support in:

- Providing information about one or more of the above mentioned EU funding programmes;
- Providing information on application procedure in one or more of the above mentioned EU funding programmes;
- Tailoring and assessing project ideas;
- Help to find partners;
- Develop parts of applications- Budget;
- Develop parts of applications- Description of the activities;
- Develop complete application.
  
- Acquaintance of relevant programme documents (Programme Manual, application package, assessment documents).
  
- Closely communicate and exchange with Umbrella's partners.
  
- Quality assessment of project ideas according to the following criteria:
  - Projects' context (relevance and strategy)
  - Cooperation character
  - Projects' contribution to the Programme's objectives, expected results and outputs
  - Partnership relevance
  - Operational level: Management





- Operational level: Communication
- Operational level: Work plan
- Operational level: Budget

## 5. Application and selection procedure

Experts who fulfill the above-described requirements and are willing to be part of the pool of experts for UMBRELLA project should submit their signed and scanned applications by email to the following address: [valentina.scandola@euroregionbaltic.eu](mailto:valentina.scandola@euroregionbaltic.eu)

Please use the enclosed application form to provide the requested information.

Only those candidates who meet the criteria set out under point 3 will be informed about their registration in Umbrella's Pool of Experts.

Being in a Pool of Experts does not imply that the candidate is automatically hired for the implementation of activities, as well as no remuneration is guaranteed until the actual contracting.

## 6. Terms of contracting

The successful experts approved by Umbrella Project will be notified within two weeks from the deadline of the Call for Experts.

Once UMBRELLA Project will identify activities that need support, the experts selected for the task will be asked to submit bids in line with the profile of the activity needs. The selected experts will be contracted by the relevant project partners (the templates of the contracts for physical and legal persons are attached to this announcement).

The experts will submit an invoice and delivery report after a successful implementation of the assignment as stated in the contract. The payment might take up to 30 days from receiving the invoice by contracting party.

Additional information available on our website <http://umbrellaproject.eu/>

You are also welcome to contact us via e-mail at [valentina.scandola@euroregionbaltic.eu](mailto:valentina.scandola@euroregionbaltic.eu) if you have any question or if you need any further information!

